

Municipal Building Committee Meeting Minutes

August 21, 2007

Mixer Offices

120 Prescott Street

West Boylston, MA 01583

Members Present:

Kevin McCormick, Bruce Peterson, John Hadley, Valmore Pruneau, Michael Maljanian, Roger Hall, Christopher Rucho, James Dugan

Members Absent:

Michael Vignaly, John DiPietro, Allen Phillips,

Guests:

Leon Gaumond, Eric Moore, LPA, Michael Pagano, LPA

The meeting convened at 7:00pm

Approval of last meeting minutes:

Motion: Bruce Peterson motioned to approve the minutes from the meeting on July 17, 2007. Chris Rucho seconded, no discussion, voted all in favor.

Lamoureux, Pagano & Associates, Inc. Needs Assessment Study update, Eric Moore:

Eric Moore of LPA provided an updated on the on going Feasibility/Cost Estimation Study.

Eric Moore stated there is an issue with the Police/Fire Station property deed. The deed is very complicated and it is unclear to determine where the exact property line is located. Further building design cannot be completed until the property line has been defined. Eric Moore recommends a Survey Contractor be contracted to perform a deed research study on the Police and Fire Station property deed.

A RFP for this deed study was developed and sent to recommend survey firms by Leon Gaumond. The deliverables of this work is a written report outlining the Police and Fire Station Property line boundaries. This work should not exceed \$3500.00.

Motion: Chris Rucho motioned to allow Leon Gaumond and LPA review the RFP responses and award the work based on the lowest bidder. John Hadley seconded, no discussion, voted all in favor.

LPA submitted drawing number SKA 1.5, Mixer Building Site Plan, Option 5, to the MBC. The proposal locates the Police Station on the Mixer property off Rt. 12. LPA states the Police Station can fit on the property and meets the program requirements.

Michael Pagano recommends a soil scientist be hired to walk and flag the wetlands on the Mixer Property. The MBC agree that this work is required.

Motion: Chris Rucho motioned to have Leon Gaumond develop an RFP to hire a soil scientist/botanist to flag the wetlands. Valmore Pruneau seconded, no discussion voted all in favor.

Bruce Peterson asked LPA how long it would take to finish the Needs Assessment Study once the wetland flagging and deed issue has been completed. LPA said one month to complete the study.

Leon Gaumond discussed the project schedule. This study will not be ready for the October Town Meeting. A notice to the public will be issued stating this.

LPA submitted assessment studies that were conducted on the existing Mixer, Police/Fire and DPW buildings. The studies include mechanical system surveys conducted by Seaman Engineering Corporation, dated July 23, 2007; electrical site survey reports conducted by Shepherd Engineering, Inc. dated May 18, 2007.

Lamoureux Pagano Associates, Inc Invoice Approval:

Invoice number 0705-0708 dated August 1, 2007 for the sum of \$2750.00.

Motion: Bruce Peterson motioned to approve and recommend payment of invoice number 0705-0708 for the sum of \$2750.00. Kevin McCormick seconded, no discussion, voted all in favor.

Other Business:

None.

Next Meeting:

To be announced by Leon Gaumond.

Adjournment:

Motion: Kevin McCormick motioned to adjourn the meeting. Bruce Person seconded, no discussion, voted all in favor. The meeting adjourned at 7:40pm.

Meeting minutes prepared by Michael Maljanian MBC member.

Approved:_____